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MINUTES ZOOM PROVIDED

BOWLS NT BOARD MEETING

Meeting 25th March 2024

Commenced 6.25pm

1. **Attendance** . Marty Garnett. Mal Trattles. Jen Sullivan. Joan Garner. Geoff Hunter. Josh Van Haaren. Paul Jackson (EO)

2. **Apologies.**

3. **Confirmation of Minutes:** 26th February 2024

Recommended : **Moved** Geoff Hunter **Seconded** Jen Sullivan

That the minutes of the Board meeting held on 26th February as circulated be confirmed.

4. **Business arising from prior Minutes:**

GH updated Board on Grants and fund and tabled a document for discussion.

Grant Submission for Tracey village

EO advised that he was working on this through Tracey village committee and that there may be \$3m grant available.

No action required by Bowls NT at this stage.

EO is following up and will report

Office for NT Bowls

EO is to inspect the office at Tracey Village to determine whether it is suitable for NT Bowls requirements.

If Suitable,EO to determine annual rental and the fixed term of the lease.

EO to report for next meeting.

Grant submission for Travel

GH and EO to discuss with Bendigo bank and prepare a submission for \$15k

Josh to follow up with the Alice Springs branch and use Darwin submission as a template.

GH and EO to follow up and report

Grant for Schools program

GH to talk to Santos or Inpex to determine whether they are interested in assisting

GH to follow up and report.

MG to follow up with Darwin Club member who is involved in teaching in Darwin.

Discussed potential letter from Clubs to be given to students attending Club as some form of introduction / incentive to revisit Club again.

Sports vouchers to be promoted to all Clubs.

Actions : MG to follow up approach to teacher and schools.

EO to follow up registration for Sports vouchers as Peak Sporting Body and then get something out to all Clubs.

JS updated on finances. Interim audit and meeting with Auditors to be arranged for early April. Bank reconciliation to Xero balances required each month. Bunnings fund raising to be balanced as soon as AV back from Sth Australia.

Actions : EO to follow up.

5. Reports

5.1 Presidents Report:

Presidents Report

Bowls N.T have access to resources from Bowls Australia so if your Club is looking for help on how to stop volunteer burnout, looking for Grants or different ways to raise money for your clubs just contact Bowls N.T. We would only be too happy to help to grow bowls in the NT. Get your name down and your team's down for the state events with the start of these games fast approaching .We have 17 players at this stage coming from Alice Springs to play in the state events over the coming months which should give us a high quality in these events. Thank you.

Marty Garnett Bowls N.T president

5.3 Financial Reports

5.3.1 Accounts for Payment

Comment:

Orr website work.

Greenmount Hotel Motel Nationals.

The outstanding accounts be paid

Resolution: Moved Marty Garnett **Seconded** Joan Garner

5.3.2 Financial Statement

Comment:

The Profit & Loss Analysis for the period 1/7/2023 to 29/2/2024

Resolution : Moved Marty Garnett **Seconded** Joan Garner

6. Correspondence

Direct to Board members

Email to Board with update on Nationals and impending levy they will charge for airfares.

Email to Selectors to prepare indicatory listing of players for consideration.

Minutes from NT Women in Sport forum.

Minutes from NT Sports recreation forum.

Distribution of BCAG 1 slides.

Other

Report from GH on grants and sponsorship **Discussed as above.**

Email from GH seeking information on Sports Integrity requirements.

MT is working on these requirements and documents presented to Board members for considerations. Will develop further over the next month.

Risk assessment draft for discussion. **Presented to Board for considerations by next meeting.**

Action : Discussion at next meeting.

Email from Bowls Australia confirming venue for Nationals and advising BA levy of \$350 per player for all competing to reduce air flight expenses.

MT email seeking discussions on :

Discussion on the following

- Affiliation fees 24
- Financial delegation policy
- Medical certificates (should also be part of the Delagates meeting)
- Side Manager application & duty statement
- Social Media Policy
- State Coach application and duty statement

- Nomination for committee form

Distributed to all Board members.

Action : EO to follow up with Board members mid-month so we can get approved and loaded onto website.

Email from Darwin confirming Dundee can use their facilities and have forwarded copy onto Match committee.

Bunnings 2023

Letters of concern from people respect to the fund raising with Bunnings after the Nationals. These people believe that they were told funds raised would be used against any debt they incurred at the prior Nationals.

Reconciled as far as we can waiting for AV to return to NT.

Actions : EO to follow up on.

Action

It was agreed that, as reported by EO, Bowls NT had not received any funds or instructions from Alan Vallance, that we would await his return from Adelaide, obtain the working time sheets from him and obtain any agreements that he made with the members and ask him to pay out the workers as per the agreement.

EO was to advise the members that had contacted Bowls NT that they would have to wait for Alan Vallance return before money distributed as we are not holding the money.

Actions : EO to follow up on.

Outwards

Email to all Delegates and Club secretaries seeking comments of State Conditions of play.

Email to all Delegates and Club secretaries seeking expressions of interest to hold NT State events.

Email to all Darwin area Clubs offering Bowlslink coaching during visitation week after Easter.

7. **Business Arising from Delegates Meeting**

Palmerston funds to be discussed with Delegates 25 March 2023

Moved MG Secoded MT to the dividing of Palmerston Funds between registered Clubs.

8. **General Business**

Pennants

Conditions of play document for discussion.

Distributed but no responses back from Clubs.

Board discussion one query from Nightcliff BC at Delegates meeting MT to respond than conditions of play can then be documented.

EFTPOS machine still to be arranged with Bendigo Bank.

Actions : EO has contacted Bendigo Bank requests are now referred out by Branches so such will be followed up on asap.

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BNT State Coaches to be discussed.

Brief discussion EO awaiting return call from Bowls Australia EF or GW on update coaching arrangements available with HP Team support.

Actions : EO To follow up.

Next Meeting – 29th April 2024

Meeting closed – 7.30pm

Marty Garnett

President Bowls NT