



Flights have been confirmed and accommodation booked and paid for. There was an extra charge to have the pre-booked flights date change. Pete and Kim have been advised of their itinerary.

The 2019 AGM minutes have been circulated and uploaded on the website.

The Peak Sporting Body grant has been approved and has been deposited into the everyday working account.

Jen Sullivan and I have been working on a spread sheet to be able to produce to the Board monthly to keep check on PSB expenditure and grant requirements. Thanks to Jen for her time and expertise.

Have a great Christmas and New Year everyone.

Jill Tiller

Bowls NT Executive Officer

### **5.3 Action Items: Council, Board & AGM Meetings to 21/01/2019.**

#### **Comment:**

EO/President/Board members list those outstanding items that are still pending.

Some of the outstanding items include

1. Palmerston City Council re new Bowling Club
2. Constitution and ByLaws (Weekend Workshop)

Peter Shepherd suggested Bowl NT apply for a grant to employ someone to rewrite our Constitution and ByLaws.

#### **Comment:**

EO Contacted Tony Shelley about where he was up to with this subject. Tony responded he hadn't actioned anything but advised what to do.

To see the small business champion at Berrimah Business Park office, Graeme Kevern and he will talk you through the options. The governance grants are the ones we want. What Graeme needs to give us is an up to date list of available Consultants, who we can then chose from depending on who has the expertise we require and who we want to work with. Once we decide on a consultant and have a quote, an application for assistance through the grants program needs to be made.

### **5.4 Correspondence**

Email from Chris Wallace (GM – BA Participation and Programs) wanting to know if someone from BNT would be interested in being involved to work on a project to deliver a report on the optimal governance / administration structures for Bowls in Australia.

#### **Comment:**

No one offered to take the position and no names were suggested.

### **5.5 RBM Report –**

### **5.6 Financial Report**

#### **5.7.1 Accounts for Payment**

##### **Comment;**

**A list of outstanding invoices will be provided at the meeting**

**Recommendation Moved Kim Redshaw**  
**The outstanding accounts be paid**

**Seconded Joan Garner**

#### **5.7.2 Financial Statement**

##### **Comment:**

The Profit & Loss Analysis for the period 1/7/2019 to 31/10/2019 - Attached

**Recommendation Moved Mal Trattles**                      **Seconded Anthony Quinlan**  
**The Profit & Loss Statement for the period 1/7/2019 to 31/10/2019 be received and noted.**

## **6. Business from Council Meeting –**

**7. General Business****7.1 Public Officer Election**

**Comment:** Joan Garner accepted to be Bowls NT new Public Officer

**7.2 Bank Signatory**

**Comment:** Joan to be a signatory for Bowls NT Bank accounts at Bendigo Bank.

**7.3 Financials to go to Territory Business Centre.**

**Comment:** EO to take financials and AGM minutes to Territory Business Centre.

**7.4 Grant money investment****Comment:**

Mal Trattles suggested to look at other banks as a new account to invest 60K for 3 months at the best interest rate and compare to Bendigo Bank's rate.

**7.5 Allowance for 2 Coaches attending Course****Comment:**

An amount of \$60 per person per day be paid to the coaches for meals and incidentals.

**7.6 Regional Development****Comment:**

EO to request invoice from Rum Jungle Bowls Club to assist in running their junior program through the Batchelor Institute.

**7.7 Accommodation for the Nationals at Broadbeach October 2020****Comment:**

Kim stated he had just been to Broadbeach and had talk to the owner / manager of Boulevard Towers Apartments.

EO to ring the manager and get a quote for 10 x 2 bedroom apartments for 16 nights. Numbers and names to be confirmed closer to the events. Deposit to be paid before the end of the Financial year.

**7.8 Capitation Fees**

Mal produced a paper on ways to work with the clubs to encourage more full memberships.

Bowls NT to draft a letter to clubs regarding membership incentive and capitation fees. EO to request a list of all club's member names and numbers for 2019.

**7.9 Intrastate Travel**

Discussion on Intrastate travel to hold a Championship Event at Alice Springs.

**7.10 Sponsorship**

Mal suggest he request a consultant to look at sponsorship for BNT.

**7.11 Umpires and measurers course**

Discussion was had to encourage new umpires and markers. Looking at running these courses in the new year.

**8. Next Meeting – Monday 27<sup>th</sup> January 2020****9. Meeting Closure – Therefore being no further business the meeting was closed at 7.55 pm**