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MINUTES BOWLS NT BOARD MEETING

Held in office of Bowls NT, 15 Hook Road Winnellie,
Monday 25th March 2019 commencing at 6.32PM

1. Attendance

Anthony Quinlan, Anthony Shelley, Mark Malogorski, Mal, Trattles, Kim Redshaw, Jill Tiller EO
Invited Guest Ben Trainor.

2. Apologies

3. Confirmation of Minutes: Meeting held on 25th February 2019

*Resolution: Moved Mark Malogorski Seconded Anthony Shelley
That the minutes of the Board meeting held on 25th February 2019 as circulated be confirmed.*

4. Business arising from Minutes:

4.1 Regional Bowls Manager (RBM)

Comment:

Paul Jackson visited Darwin from the 7th to the 11th March and meet with club officials and members. He visited Alice Springs on his way back to Victoria and meet with their club officials and members. He also meet with Darrell Logue from Tennant Creek. He has sent BNT a link to log into Bowls Australia Maximizer Web Access which is where he inputs his meetings and notes.

4.2 Regional Development Officer (RDO)

Comment:

Ethan Maher and Ben Trainor commence employment with Bowls NT on the 13th February 2019. Ben was at the meeting and gave a report on what both the RDO's roles are. Ethan will be concentrating on the schools and juniors and Ben will look after the clubs and sponsorship.

4.3 Play by the Rules

Comment:

Kim and Mal still need to complete the 2 courses.

4.4 Member Protection Information Officer

Comment:

EO has completed the online course and will attend the face to face component Friday 29th March

4.5 Palmerston Bowls Club monies held in trust by BNT.

It was agreed at the October Board Meeting that the Board contact the Palmerston City Council to investigate the possibility of a new Bowling Club in Palmerston.

Comment:

4.5.1 Anthony Quinlan met with the manager of Cazalys. He was advised that the site is no longer available for a Palmerston Bowls Club.

4.5.2 Request information from Palmerston City Council on any future development

EO contacted Palmerston City Council for feedback on available development. Palmerston City Council advised to go through Department of Sport and Rec as they look after all of the sporting areas.

An email was to Debbie Halprin has been sent asking DSR if they know if any development is happening. Debbie advised that a grant was recently provided to Hockey NT and Baseball NT to get feasibility study done for a sport facility in Palmerston. EO to email the contacts provided to see if a Palmerston Bowling Green be incorporated into the facility. Express interest to join in subject to cost.

4.6 2019 State Sides**Comment:**

Logistics for the State Side in Ettalong has been finalised.

Depart Darwin Tuesday 9th April Virgin 2.15pm

Arrive Sydney 7.00pm.

Bus pick up Sydney Airport 7.30pm to travel to Ettalong.

Rooms booked and names allocated Galaxy Motel, Gosford.

Bus to pick up every morning at 8am (except the last day 7.30am) to travel to Ettalong Bowls Club

Bus to pick up Ettalong Bowls Club at 6pm to travel back to accommodation.

Sunday 14th April bus will pick up from Ettalong Bowls Club at 3pm to travel to Sydney Airport.

Depart Sydney 8.10pm Jetstar Arrive Darwin 12.15am

Some people have opted to have return flights changed to travel to different destinations or stay an extra day or so in Sydney. Where a flight change fee has occurred Bowls Australia will invoice those people directly.

EO to produce a Running Sheet and email to all the players and officials.

4.7 State V Defence**Comment:**

8th March Evening, 9th March Afternoon and Evening at Darwin Bowls Club.

Shaikh's Catering supplied the Defence team with a meal on the Friday night \$170.

Bowls NT supplied and cooked a Barbeque for Defence and NT sides players (no cost to players)

Thank you to Lyn Derrick helping EO to make salads. Cost for food \$190.36

State Side won the Series against the Defence side.

4.8 Insurance renewals**Comment:**

All insurance premiums have been paid totalling \$10,299.52

5. Reports**5.1 Presidents Report:**

Since the last meeting Paul Jackson NT's RBM visited the Territory. He was very proactive while here meeting with all clubs, club officials, our RDOs, Department of Sport & Rec, Bowls NT Executive Officer and myself. Paul will be a great asset to Bowls NT offering knowledge, support and ideas to go forward.

During the State V ADF Test series an unfortunate issue occurred.

I would like to thank the Board and senior players of the Sides team for attending a special meeting to deal with the issue and thank everyone for their input to achieve a result. I hope this sort of incident won't happen again and I hope this hasn't jeopardized our future test series with the Defence team.

Letters have been sent to the players involved regarding unsportsmanlike behaviour.

A letter to the ADF Team manager has also been sent thanking them for their attendance and highly competitive standard. Also stating the issue of the incident in the last game has been addressed and those players have been counselled on how better to handle such situations in the future.

I would like to wish all the players and officials going to Ettalong in April the very best.

Thank you to all Board, Club and Bowling members for their ongoing support.

Anthony Quinlan

BNT President

5.2 Executive Officers Report

This month I have finalised the State Sides logistics, uniforms and walk out shirts. Deposit payments for the accommodation and bus will be due soon. I had to order some new large uniforms as we didn't have enough. Hopefully will have them by the time we leave to go to the State Series.

On the 7th March I phoned into a STA CEO/EO go to meeting with Neil Dalrymple and the rest of the states.

There was discussion on creating a new system for BA to calculate Capitation, BA policy for Bowlers Arm use and Senior Sides Series venue for 2019. At the time of the meeting the Seniors Sides were looking at being held at Wirrella but since found out unavailable. Andrew Howie advised this week that the Senior Sides will be held in Ettalong 21st – 24th October 2019.

BA AGM, STA CEO/EO's and Presidents and HOF/Annual Awards Dinner to be held Gold Coast 29th – 30th October. Next STA CEO/EO's meeting in June is probably going to be a face to face meeting.

President Anthony Quinlan and myself to attend t STA CEO/EO's meeting in Ettalong on the 10th April which is practise day for the teams

I had Katherine Haines, Xero book keeper come to the office to help me with some issues. The pay system wasn't calculating any leave loading for my wages. The auditor had given me some journals to enter but I was unable to complete 6 of them due to Locked Accounts. I had input budget figures into Xero in August but they were just sitting there. I can now print a report with the budget included.

All problems have been solved and she is a great contact to call on should I have any questions.

I have been in discussion with Cheryl Russell from Gove to renew the Arnhem Land Bowls Club Affiliation with BNT. Application received 20th March 2019.

Jill Tiller

Bowls NT Executive Office

5.3 Action Items: Council, Board & AGM Meetings to 21/01/2019.

Comment:

EO/President/Board members list those outstanding items that are still pending.

Some of the outstanding items include

1. Develop Website Computer Honour Boards

Comment: Barry Orr advised he is working on the honour board but doesn't have a lot of information other than going back 4 years or so.

Barry last week attend a website workshop with BA. He advised NT will be the first STA to go live.

Clubs that have opted into BowlsLink, the new national whole-of-sport information technology platform, are now able to request that their website be made live. The new Memberpoint club sites, produced by BowlsLink provider Savage Bull, are being made live in batches each week until June 30, with Clubs able to request that their site is launched any time before that date Develop Website State results (i.e. Singles, Pairs winners etc.)

2. Palmerston City Council re new Bowling Club (In Business Arising from Minutes)
3. Constitution and ByLaws (Weekend Workshop)

Anthony Shelley is looking at draft constitutions and draft By-Laws and has suggested to hold off on the weekend workshop for the time being until he has made some more progress with Business grants and expert consultants in those areas.

Comment:

Anthony Shelley produced a memo for Consultancy Business Overview as a follow on from Sport and Rec recommendations in terms of looking at reviewing business structures, looking at risks, looking at corporate governance and the constitution. There is some grant money available for non for profit organisations for assistance in this area. Five qualified consultants submitted a proposal to working with Bowl NT

The Board agreed on getting some consultancy at to look at various aspects and identify the key areas for us to work on. Then we can apply for further funding to get the specialist people in to do those pieces of work for us. Anthony Shelley has agreed to obtain further information on a couple of the consultants and prepare the paperwork for making application.

5.4 Correspondence

5.4.1 Email from Neil Dalrymple

Hi all President Darryl Clout and I are keen to attend your STA Board meetings when and where possible throughout 2019 to not only provide a BA update but also to answer any questions your Board might have in regards to any International or national Bowls matters.

I encourage you to provide me with reasonable notice if and when you would like us to attend.

Another option is for either Darryl or I (or both of us) to dial into your Board meeting either on the phone, by skype or Go to Meeting.

Regards,

Neil

Comment:

The Board suggested the May Board Meeting.

EO invited Neil and Darryl to BNT Board Meeting Monday 27th May.

EO to send Agenda and ring Neil at commencement of meeting.

5.4.2 Arnhem Land Bowls Club

Please find attached the information as requested for the Arnhem Land Bowls Club.

The club would like to renew their affiliation with Bowls NT and agree they currently meet all By-Laws.

If you need further information, please do not hesitate to contact me.

I thank you on behalf of the club.

Attached – Constitution and Membership names and numbers.

Resolution: Moved Kim Redshaw Seconded Anthony Shelley

That the Arnhem Land Bowls Club be accepted and affiliated with Bowls Northern Territory.

EO to advise acceptance of affiliation and offer any assistance when and if needed.

5.5 RBM Report. –**5.6 Board Members Reports-****5.7 Financial Report****5.7.1 Accounts for Payment**

Comment;

A list will be provided at the meeting

Resolution Moved Mal Trattles

Seconded Kim Redshaw

The outstanding accounts be paid

5.7.2 Financial Statement

Comment:

The Profit & Loss Analysis for the period 1/7/2018 to 28/02/2019 - Attached

Resolution Moved Kim Redshaw Seconded Mal Trattles

The Profit & Loss Statement for the period 1/7/2018 to 28/02/2019 be received and noted.

6. Business from Council Meeting – 25/03/19 meeting**7. General Business****7.1 Bendigo Bank 3 month Term Deposit due March 5th 2019**

Comment:

President and EO advised Bendigo Bank rolled over \$80,000 for another 3 months and deposited the remainder into the Statement account.

7.2 2018 Over 60s Expenses

Comment:

Mal Trattles comprised a letter which has been sent to all Senior Players owing money explaining due to a discrepancy with BA the actual cost for each player is still yet to be resolved.

The EO sent invoices of \$375 to each player to recap some revenue.

7.3 MPIO Recommendations

Comment:

Recommendations to be addressed and to advise Department of Sport and Rec of the actions and assure them that we are doing our best to ensure this type of issue isn't repeated.

The recommendations for Bowls NT to be addressed. Anthony Shelley advised that this is something for the consultants to address.

7.4 EO Salary

Discussion on hours worked by EO and the build up of time in Lieu

It was decided to pay the EO 4 extra hours a week. Any of those hours not worked can be taken from the time in lieu accrued.

The Board to review again before the end of the financial year and outstanding hours to be paid out.

8. Notice of Motion**9. Next Meeting – Monday 29th April 2019****10. Meeting Closure.**

Anthony Quinlan

Bowls NT President 28th March 2019